

ANNOUNCEMENT

The Philippine Overseas Employment Administration (POEA) is now inviting interested applicants who want to start a career in overseas migration to apply for the following vacant positions:

Position	:	DIRECTOR II (1 vacancy)
Item No.	:	POEAB-DIR2-3-1998
Salary Grade	:	26
Salary	:	P78,960.00/mo. + RATA + Allowance
Area/s of Assignment	:	Employment Branch
Qualifications	:	Master's degree OR Certificate in Leadership and Management from the CSC 5 years of supervisory/management experience
Training	:	120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
Eligibility	:	Career Service Professional/Second Level eligibility

Interested qualified applicants may signify in writing to **MS. JULIE ANN J. AGUILA**, Chief, HRD Division, **not later than Wednesday, 26 April 2017.**

Qualified next-in-rank employees must signify in writing their interest to be considered for the above for the above-mentioned vacant positions. Non-submission means they waive their right to be considered.

Requirements:

For insider applicants:

1. Updated and duly accomplished Personal Data Sheet (with latest passport size ID picture);
2. Individual Performance Commitment and Review (IPCR) for the last rating period;
3. Application letter indicating the position/s being applied for; and,
4. Clearances from National Bureau of Immigration (NBI), Civil Service Commission (CSC), Ombudsman and Sandiganbayan.

For outsider applicants:

1. Latest Personal Data Sheet/Resume (with passport size ID picture);
2. Individual Performance Commitment and Review (IPCR) for the last rating period (*for existing government employees only*);
3. Certified authenticated copy of Career Service Professional Eligibility;
4. Certified true copy of Masteral Degree ; OR
CSC Certificate in Leadership and Management;
5. Certified true copy of Transcript of Records;
6. Certified true copy of Diploma;
7. Certificate/s of Employment indicating Managerial Experience;
8. Certificate/s of Managerial Training/Seminars Attended;
9. Original copy of Service Record;
10. Clearances from NBI, CSC, Ombudsman and Sandiganbayan;
11. Other supporting documents.

April 10, 2017